



**Office of the Secretary of State
Corporations Section
P.O. Box 13697
Austin, Texas 78711-3697**

CANCELLATION OF STATEMENT APPOINTING AN AGENT

The undersigned entity, pursuant to applicable law, hereby cancels its statement appointing an agent authorized to receive service of process and provides the following:

- 1. The undersigned entity is: (Check one)**
 - ☐ **a Texas financial institution, filing pursuant to section 201.103, Finance Code;**
 - ☐ **an unincorporated nonprofit association, filing pursuant to section 12(f), Texas Uniform Unincorporated Nonprofit Association Act; or**
 - ☐ **a defense base development authority, filing pursuant to section 378.004, Local Government Code.**
- 2. The name of such entity is** _____
- 3. The federal tax identification number, is** _____
and the file number assigned by the secretary of state is _____
- 4. The date of filing of its statement appointing an agent is** _____
- 5. The current street address of the principal office of the undersigned entity is**

DATE: _____

Name of the entity

Signature of Authorized Officer

INSTRUCTIONS FOR FILING A CANCELLATION OF A STATEMENT APPOINTING AN AGENT

1. **TEXAS FINANCIAL INSTITUTION:** The cancellation of statement appointing an agent for service of process filed by a Texas financial institution must be signed by an authorized officer of the institution.

UNINCORPORATED NONPROFIT ASSOCIATION: A cancellation of statement filed on behalf of an unincorporated nonprofit association must be signed by a person authorized to manage the affairs of the nonprofit association, or if the person is a corporation or other legal entity, by an officer or other duly authorized representative of the corporation or other legal entity.

DEFENSE BASE DEVELOPMENT AUTHORITY: The cancellation filed by a defense base development authority must be signed by an authorized officer of the authority.

2. Two copies of the form along with the filing fee should be mailed to the address shown in the heading of this form. The delivery address is James Earl Rudder Office Building, 1019 Brazos, Austin, Texas 78701. The telephone number is (512) 463-5555, TDD: (800) 735-2989, FAX: (512) 463-5709.
3. The filing fee for financial institutions and unincorporated nonprofit associations is \$5. There is no fee for filing a cancellation by a defense base development authority. Please submit a check or money order payable to the secretary of state. The check or money order must be payable through a U.S. bank or financial institution.
4. If the cancellation is properly completed and submitted with the correct filing fee, the secretary of state will file the application and send a letter acknowledging filing. If a duplicate copy is submitted, the duplicate copy will be stamped "Filed" and returned with the acknowledgment letter.
5. This form is designed to meet minimum statutory filing requirements; no warranty is made regarding the suitability of this form for any particular purpose. This form and the information provided are not substitutes for the advice of an attorney.